

Shrewsbury, Claywell and Oliver Dentistry

CANCELLATION/NO-SHOW POLICY

The cancellation/no-show policy is enforced for the following reasons:

1. We rely heavily on our schedule to maintain a high standard of care
2. By giving appropriate notice to our office, we are able to offer your appointment time to other patients
3. Cancellations are likely to prevent you from experiencing optimal outcomes from treatment

NO-SHOW POLICY

If you do not cancel your appointment within 24 hours prior to your scheduled appointment, a **\$35 no-show fee** will be charged to your account. If there are multiple family members scheduled, a **\$50 no-show fee** will be charged to your account. We understand that emergencies happen and are unavoidable, therefore the fee *may* be waived for an emergency and if rescheduled.

REPEATED CANCELLATIONS

Optimal outcomes from treatment can only be achieved if you take responsibility in your care and are compliant with the recommendations of the office staff. After two cancellations without 24 hour notice we will ask that you hold your next appointment with a credit card. Repeated cancellations (3 or more) may result in you being discharged from our office for noncompliance.

These policies are strictly enforced to assure you receive the care you deserve and in a timely manner. We pride ourselves in providing the highest quality care possible. Please help us maintain this level of care by making your time here a priority. Thank you

Patient's Name (Printed)

Date

Patient/Responsible Party Signature